

# Entirely Custom Paper Divider Sets FORM B (2-sided form)

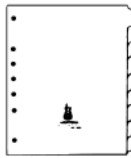
Choose the color, tab size, tab position, color sequence and title format that suit your needs. Carefully read and complete the required information on both sides of this form.

Please check one:  
 Quote only     Order

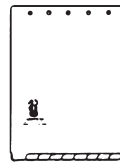
Custom features and options available. Call for details.

## Divider Information:

Choose Style:  Side-Opening  
 Tabs along 11" side  
 Cat. No. 2450-00



Top-Opening  
 Tabs along 8½" bottom  
 Cat. No. 2455-00



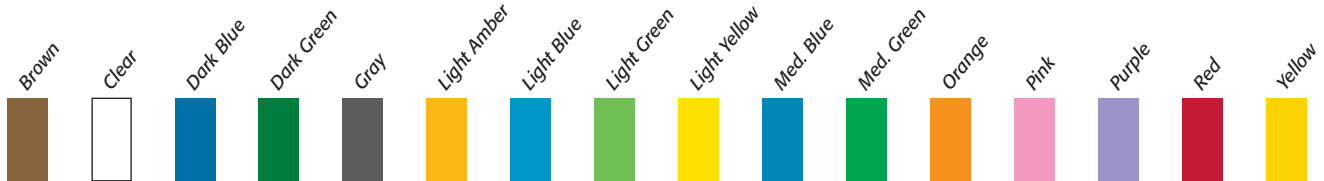
Number of Tab Cuts: \_\_\_\_\_

(See other side)

Quantity (Minimum order 75 sets): \_\_\_\_\_

## Standard Features

- 90 lb. White Index
- Side or bottom tabs
- Collated into sets
- 7-hole side punch or 5-hole top punch, Mylar® reinforced
- 2 line maximum - 13 characters per line
- Assorted color Mylar® tab printed black ink, both sides
- Minimum order of 75 sets
- Custom orders are not returnable



**Position #1**  
 \_\_\_\_\_  
 Color

**Position #2**  
 \_\_\_\_\_  
 Color

**Position #3**  
 \_\_\_\_\_  
 Color

**Position #4**  
 \_\_\_\_\_  
 Color

**Position #5**  
 \_\_\_\_\_  
 Color

**Position #6**  
 \_\_\_\_\_  
 Color

**Position #7**  
 \_\_\_\_\_  
 Color

**Position #8**  
 \_\_\_\_\_  
 Color

**Position #9**  
 \_\_\_\_\_  
 Color

**Position #10**  
 \_\_\_\_\_  
 Color

**Position #11**  
 \_\_\_\_\_  
 Color

**Position #12**  
 \_\_\_\_\_  
 Color

**Position #1**  
 \_\_\_\_\_  
 Color

**Position #2**  
 \_\_\_\_\_  
 Color

**Position #3**  
 \_\_\_\_\_  
 Color

**Position #4**  
 \_\_\_\_\_  
 Color

**Position #5**  
 \_\_\_\_\_  
 Color

**Position #6**  
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 Color

**Position #7**  
 \_\_\_\_\_  
 Color

**Position #8**  
 \_\_\_\_\_  
 Color

**Position #9**  
 \_\_\_\_\_  
 Color

**Position #10**  
 \_\_\_\_\_  
 Color

**Position #11**  
 \_\_\_\_\_  
 Color

**Position #12**  
 \_\_\_\_\_  
 Color

Complete both sides of this form, then print and fax to 708-669-1559. Call 800-782-1524 for assistance.

## Entirely Custom Paper Divider Sets FORM B (cont.)

Choose from 10 different tab cuts for both side- and top-opening divider set models. Tab cuts range from 3 to 12 tab positions per divider set. The 9-tab position cut on custom color/tab size dividers is not the same 9-tab position cut as Carstens standard divider sets. *Please note this difference when ordering. Fill out order information below.* Standard Specifications for Custom Paper Dividers: 90# white index, 8½" x 11" with ½" tab extension, printed in black ink on both sides of tab extension, clear or assorted color mylar tabs, reinforced binding edge, top-opening 5-hole drilled, side-opening 7-hole drilled, collated into sets, all tabs to be same cut, maximum of two banks of tabs.

**See tab cuts on page 3.**

**Choose from 3-12 tab cut positions.**

**Maximum 13 characters per line, 2 lines per tab (allow for spacing and punctuation).**

**Delivery: 3-4 weeks after Carstens receives completed form.**

<b>Quote Information:</b> <i>(If this is an order, complete billing and shipping information)</i>		Today's Date _____
Facility Name _____	Account # _____	
Your Name _____	Title _____	
Address _____		
City _____	State _____	Zip _____
Phone (        ) _____	Fax (        ) _____	
Email _____		

<b>Billing Information:</b>		Today's Date _____
Your Name _____	Title _____	
Facility _____		
Address _____		
City _____	State _____	Zip _____
Phone (        ) _____	Fax (        ) _____	
Purchase Order No. _____		
<i>*Authorized Signature</i> _____	Title _____	Date _____
<b>*NOTE: Authorized Signature indicates all spelling and punctuation has been approved.</b>		

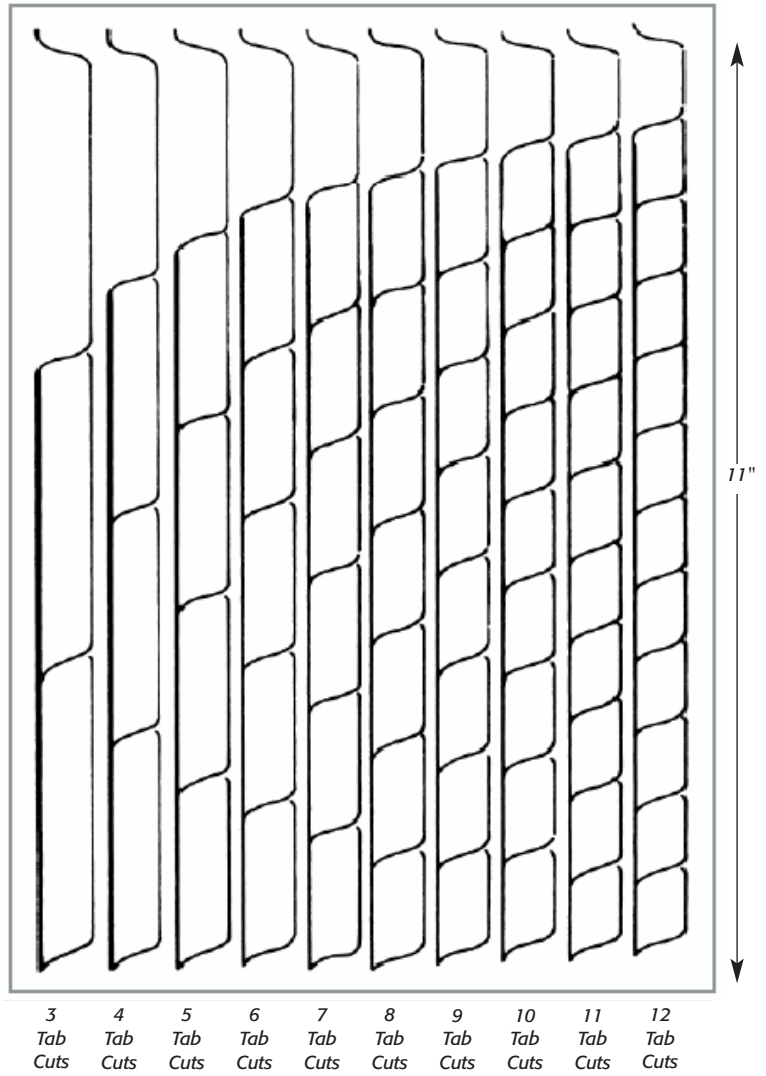
<b>Ship To:</b> <i>(if different than billing address above)</i>		
Facility Name _____		
Address _____		
City _____	State _____	Zip _____
Phone (        ) _____	Fax (        ) _____	

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# Top and Side-Opening Tab Cuts for Entirely Custom Paper Divider Sets

(Not actual size)

Side-Opening Tabs



Top-Opening Tabs

